



**APPLICATION FOR MANAGED CARE ORGANIZATIONS LIABILITY INSURANCE
 (Claims Made Basis)**

APPLICANT'S INSTRUCTIONS:

1. Answer all questions. If the answer requires detail, please attach a separate sheet.
2. Application must be signed and dated by owner, partner or officer.
3. Please do not complete application earlier than 45 days before proposed effective of coverage.
4. PLEASE READ CAREFULLY THE STATEMENTS AT THE END OF THIS APPLICATION.
 (PLEASE TYPE OR PRINT IN INK)

PLEASE SUBMIT A SUPPLEMENTAL APPLICATION IF:

- * Your organization has assets in excess of \$5,000,000
- **Your organization has fifty (50) or more employees
- ***You desire General Liability coverage and have multiple locations.

1. APPLICANT INFORMATION

- a. Full Name of Applicant: _____
- b. Principal business premise address: _____
 (Street) (County)

 (City) (State) (Zip)

- Occupancy: _____, Area: _____ sq. ft., Are additional premises owned or operated? ___ Yes or ___ No
- c. Applicant is: [] For Profit Corp. [] Not for Profit Corp. [] Joint Venture [] LLC [] Other
- d. Date Operations Commenced: _____ State of Incorporation: _____
- e. What is the organizations total number of employees? _____ Total number of shareholders? _____
 Total number of directors & Officers? _____
- f. (i) Current Liability Insurance:
 (If None, state NONE)

	Limits of Liability Per Claim/Aggregate	Deductible	Claims Made of Occurrence	Retroactive Date
Errors & Omissions	_____/____	_____	_____	_____
Directors & Officers	_____/____	_____	_____	_____
Employment Practices	_____/____	_____	_____	_____
General Liability	_____/____	_____	_____	_____
Other _____	_____/____	_____	_____	_____

- (ii) Requested Coverage and Limit of Liability: Requested Effective Date of Insurance: _____
- | | | | | |
|---------------------------|------------|-------|-------|-------|
| Errors & Omissions | _____/____ | _____ | _____ | _____ |
| Directors & Officers/LLC* | _____/____ | _____ | _____ | _____ |
| Employment Practices** | _____/____ | _____ | _____ | _____ |
| General Liability*** | _____/____ | _____ | _____ | _____ |
| Other _____ | _____/____ | _____ | _____ | _____ |

2. OPERATIONS

- a. Applicant operates as an:
- (i) [] HMO/PPO [] Other: _____ Type: [] Staff [] Group [] Network [] IPA [] Other
- (ii) [] Third Party Administrator [] Physician Hospital Organization (PHO)
 [] Utilization Review/Case Management Contractor [] Life/Health Insurance Carrier
 [] Management Services Organization (MSO) [] Other _____

- b. Please describe operations: _____

- c. List any subsidiary(ies) or affiliate(s), description of operations, % of ownership and date acquired: _____

- d. Managed Care Organization Census Data:
- | | | |
|--|--------------|--------------|
| (i) Enrollees: | Last 12 Mos. | Next 12 Mos. |
| Total insured enrollees: | _____ | _____ |
| Percentage of all enrollees in self-insured plans for which applicant acts as administrator: | _____ | _____ |
| Percentage of all enrollees in charitable, governmental or religious body sponsored insurance plans: | _____ | _____ |
- (ii) Health Care Providers:
- Estimated number of participating health care providers: _____
- Estimated number of enrollees patients treated by participating health care providers: _____
- Are participating health care providers required to maintain individual medical professional liability insurance?
 Yes No If Yes, what limits of liability are required? _____
- e. If subsidiary(ies) not 100% owned by parent, provide details of the owners and percentage owned by each: _____

- f. Within the next 12 months, do you plan to:
 Acquire or merge with another group or entity or make any major operational changes? Yes No
 If Yes, please attach details.
- g. Do you, or any subsidiary or affiliate employ physicians, surgeons, dentists, or other health care professionals, in any medical capacity other than to perform administrative duties, peer review, utilization review or case management functions? Yes No
- h. Do you own, operate, or supervise a hospital, inpatient or outpatient clinic, pharmacy, dispensary or other medical facility? Yes No
 If yes, please describe: _____

- i. Are you involved in any operations that are not specifically addressed herein? Yes No
 If Yes, please describe: _____

3. SERVICES

- a. Do you provide or contract with others to provide review of health care services including:
- Necessity/Cost of health care? Yes No
- Credentiailling of health care providers? Yes No
- Peer review and quality of health care? Yes No
- Utilization review and Case Management? Yes No
- Professional review board or committee activities? Yes No
- Other services? _____ Yes No
- For all "Yes" answers, please provide a description of services rendered:

- b. Provide or contract with others to provide:
Benefit/Claims Handling..... [] Yes [] No
If Yes, please provide a description of claims handling services: _____

- c. Provide or contract with other to provide:
Marketing/Advertising [] Yes [] No
Management [] Yes [] No
Data Processing..... [] Yes [] No
Insurance/Risk Management/Actuarial [] Yes [] No
For all "Yes" answers, please provide a description of services rendered: _____

- d. Revenues/Fees/Receipt from Services:
- | | Last 12 Mos. | Next 12 Mos. |
|------------------|--------------|--------------|
| Question a above | _____ | _____ |
| Question b above | _____ | _____ |
| Question c above | _____ | _____ |
- e. For those services itemized in (a), (b), and (c) above that are provided by others under contract are contractors required to show evidence of professional liability insurance? [] Yes [] No
If Yes, what limits of liability are required? _____

4. CLAIMS/HISTORY

- a. If you answer "Yes" to any of the following, please attach details:
Are you aware of any claims that have been made against you or incidents that may give rise to a claim?..... [] Yes [] No
Please attach a schedule of claims and suits made against you in the past five years, including date of incident, date claim made, description of the incident, and the current paid and reserved indemnity and expense amounts.
- b. Are you, as of this date, aware of any conduct, circumstance(s) or claim(s) against you that have not been reported to your current or prior insurer(s)? [] Yes [] No
- c. Has any Director/trustee or Officer been charged or convicted of any criminal act in the past five years, or is any Director/trustee or Officer the subject of a pending criminal proceeding? [] Yes [] No
- d. Has any insurer canceled, refused to issue or renew any insurance policy?..... [] Yes [] No
- e. Has any federal or state regulatory authority or any certifying or accrediting body criticized or noted deficiencies in any of your operations or finances? [] Yes [] No
- f. During the past seven years, have you, your directors, officers, trustees, employees, volunteers or staff, review or committee members had any claim or suit brought against you for wrongful termination, employment-related discrimination, sexual harassment or retaliatory treatment against employees, including complaints filed with the Equal Employment Opportunity Commission to any similar state or local agency or authority? [] Yes [] No
- g. Are you, or any of your directors, officers, trustees, employees, volunteers or staff, review or committee members aware of any fact, conduct, or circumstance which might give rise to a claim or suit alleging wrongful termination, employment-related discriminations, sexual harassment or retaliatory treatment against employees? [] Yes [] No

With prejudice to any other rights and remedies of the Company, any claim or suit arising from any fact, conduct, circumstances or situation required to be disclosed in response to any of the above questions, is excluded from the proposed insurance.

5. SUPPLEMENTARY INFORMATION

Please include the following with the application: (Check items included):

- Specimen of each type of contract and service agreement used for providers, subscribers, other.
- Peer review procedures, utilization review procedures, and credentialing process.
- Latest audited financial information or forecasted budget.
- Advertising brochures and marketing materials.
- Claim processing procedures, including denial of benefits procedures and complaint or grievance process.
- Organizational chart (if more than one entity).
- Employment application forms.
- Employee benefits hand book.
- Employee evaluation forms.
- If an LLC: Operating or Organizing Agreement Indemnification provisions of the by-laws, charter or articles of incorporation.

* NOTICE TO APPLICANT: The coverage applied for is SOLELY AS STATED IN THE POLICY, which provides coverage on a "CLAIMS MADE" basis for ONLY THOSE CLAIMS THAT ARE FIRST MADE AGAINST THE INSURED DURING THE POLICY PERIOD unless the extended reporting period option is exercised in accordance with the terms of the policy.

WARRANTY: I/We warrant to the Insurer, that I understand and accept the notice stated above and that the information contained herein is true and that it shall be the basis of the policy of insurance and deemed incorporated therein, should the Insurer evidence its acceptance of this application by issuance of a policy. I/We authorize the release of claim information from any prior insurer to Shand Morahan & Company, Inc., Underwriting Manager for the Company.

Name of Applicant*

Title (Officer, partner, etc.)

Signature of Applicant*

Date

Signing this application does not bind the Applicant or the Insurer or the Underwriting Manager to complete the insurance, but one copy of this application will be attached to the policy, if issued.



SHAND MORAHAN & COMPANY, INC.

Ten Parkway North, Suite 100, Deerfield, Illinois 60015
(847) 572-6000

BROKER RISK SUMMARY (Medical Malpractice and Specified Medical)

ACCOUNT NAME:

Address
City, State, Zip
States of Licensure
New or Renewal for Shand

DESCRIPTION OF SERVICES:
(Include management experience & staffing)

CURRENT INSURANCE PROGRAM:

Name of Carrier: _____

Limits: _____ Deductible: _____ Premium: _____

Expiration Date: _____ Retro Date: _____

LOSS EXPERIENCE:
(7-10 years currently valued loss information)

RISK MANAGEMENT/QUALITY ASSURANCE PROGRAM:
(Including Credentialing/hiring protocols)

DATE QUOTE NEEDED: